Needs Analysis

Name: ____________________________

1. What are your goals for the future? (Circle all that apply)
   - To find work
   - To do further study
   - To do volunteer work
   - To be confident in speaking English to anyone in any situation
   - To be able to watch English TV and movies
   - To join a club
   - Other: ____________________________

2. What is the most difficult for you now?
   - Speaking English in casual situations (neighbors, friends, parents of other children)
   - Speaking with people face to face who service the community (doctors, teachers, nurses, bus drivers, etc.)
   - Reading English texts (letters, bills, newspapers, internet)
   - Speaking on the telephone
   - Watching TV
   - Understanding news on the internet, newspaper, or TV
   - Other: ____________________________

3. Rank your skills in order from 1-6 from strongest (1) to weakest (6).
   ■ Grammar  ■ Reading
   ■ Vocabulary  ■ Writing
   ■ Listening  ■ Pronunciation
   ■ Speaking
4. In your native language, are reading and writing easy or difficult for you? (circle a number)
   
   Easy 1 ----2-----3----4-----5 Difficult

5. Which activities are most helpful to your English learning? Rank from most helpful (1) to least helpful (10), 1-10.

   ___ working individually
   ___ working in pairs or small groups
   ___ reading activities
   ___ going on excursions
   ___ grammar practice
   ___ vocabulary practice
   ___ listening exercises
   ___ conversation
   ___ pronunciation drills
   ___ watching videos
   ___ games

6. In class, I like using a ...

   □ textbook  □ audio CD  □ dictionary
   □ workbook  □ software  □ other:
   □ teacher hand-out □ computer  □ _________
   □ video      □ tablet/i-pad    

7. At home, I like using a ...

   □ books        □ CD player    □ dictionary
   □ workbooks    □ computer     □ other:
   □ notebooks    □ tablet/i-pad
   □ TV           □ smart phone

Source: https://en.islcollective.com/english-esl-worksheets/material-type/worksheet-templates/needs-analysis/59904
I want to learn English words for ____________.

- personal information
- family members
- the classroom
- everyday activities
- leisure activities
- weather
- numbers
- time
- money
- days and months
- rooms and furniture
- the apartment building
- cleaning a home
- places around town
- describing people and things
- physical states and emotions
- food
- supermarket
- fast food
- the restaurant
- colors and clothing
- jewelry
- laundry
- department store and shopping
- computers
- the bank
- finances
- the post office
- the library
- community institutions
I want to learn English words for ________________.

- the body
- ailments, symptoms, and injuries
- medicine
- the hospital
- personal hygiene
- baby care
- school
- school subjects
- extracurricular activities
- occupations
- job skills
- the workplace
- office supplies and equipment
- the factory
- the construction site
- job safety
- public transportation
- cars and driving
- places to go
- sports and recreation
- entertainment
- animals, pets, birds, insects, fish
- trees, plants, flowers
- energy and the environment
- natural disasters
- forms of identification
- U.S. history
- U.S. government
Writing Assessment:

Please write a short paragraph about yourself, your family, or your country.

____________________________________________________

____________________________________________________

____________________________________________________

____________________________________________________

____________________________________________________

____________________________________________________

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____________________________________________________

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____________________________________________________

____________________________________________________

Dictation (optional): Please listen carefully and write down the sentence that you hear.

____________________________________________________

____________________________________________________

____________________________________________________

____________________________________________________

____________________________________________________

____________________________________________________

____________________________________________________

____________________________________________________

____________________________________________________

____________________________________________________
Sample II–1a: Beginning Level Questionnaire

What do you want to study?
Circle three topics.

Name ____________________________
Date ____________________________
Sample II–2: Intermediate/Advanced Level Questionnaire

Name ___________________________ Date __________________________

1. Why do you need to learn more English? Please be specific. Give examples of situations that are difficult for you in English.

2. What specific areas of English would you like to improve before you leave this class?

3. When people speak English to you, how much do you understand? Check the amount.
   ___ everything ___ most ___ some ___ a little ___ very little

4. When you watch TV, how much do you understand? Check the amount.
   ___ everything ___ most ___ some ___ a little ___ very little

5. When you speak English, how much do other people understand?
   ___ everything ___ most ___ some ___ a little ___ very little

6. Order the skills that you need from 1 to 6. Number 1 is the most important and number 6 is the least important to you at this time. Please use each number only one time.
   ___ Reading
   ___ Writing
   ___ Listening
   ___ Speaking
   ___ Vocabulary
   ___ Pronunciation

(Adapted from Marshall, 2002. Used with permission.)
Sample II–5: Intermediate Level Can-Do List for Self Assessment

**Directions:** Put a check mark (✓) in the box that best describes you. Put only one check for each row.

<table>
<thead>
<tr>
<th>Here's what I can do.</th>
<th>I can do this. No problem.</th>
<th>I do OK most of the time, except when things are complicated.</th>
<th>This is a little difficult for me, but I can do it with some help from others.</th>
<th>This is very difficult for me. I can only do it with a lot of help from others.</th>
<th>I can't do this. No way. It's much too difficult.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Talk about my country and my city with a friend or neighbor</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ask for directions on the street or ask where something is in a store</td>
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<td></td>
</tr>
<tr>
<td>Ask someone to speak more slowly or to say things in a different way</td>
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<td></td>
</tr>
<tr>
<td>Fill out a form (name, birthdate, address, phone)</td>
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<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Explain about myself and my work in a job interview</td>
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<tr>
<td>Understand the notes that my child’s teacher sends from school</td>
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<tr>
<td>Figure out my phone bill or electricity bill</td>
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<tr>
<td>Explain to the doctor in detail what’s wrong</td>
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<tr>
<td>Pick a story in the newspaper and read it</td>
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</tr>
<tr>
<td>Understand the news on TV</td>
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<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(Adapted from Holt & Van Duzer, 2000. Used with permission.)
Sample II–7: Beginning Level Language Log

Purpose: To track the amount of English used during the prior week and to consider that which was difficult and that which was easy.

Process: Give this form to the students. Explain that the more we think about our English language use, the more we are able to improve our ability to use English. This language log will help them track the amount of English they use weekly. Ask them to try to increase their English language use each week.

Name ___________________ Date ___________________

Where did you speak English this week?

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

To whom did you speak English?

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

What did you read in English this week?

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

What did you need to study this week?

________________________________________________________________________
________________________________________________________________________

This week, __________________________ was difficult in class.

This week, __________________________ was easy in class.

(Adapted from Marshall, 2002. Used with permission.)